



IDAHO

DIVISION OF OCCUPATIONAL & PROFESSIONAL LICENSES

- BOARD OF NURSING -



BRAD LITTLE - GOVERNOR
RUSSELL S. BARRON - ADMINISTRATOR
JUDY TAYLOR - BOARD CHAIR

PO Box 83720
BOISE, ID 83720-0061
PHONE: (208)577-2476
FAX: (208)577-2490

LICENSURE FAQs

INITIAL BY EXAM

How do I register for the NCLEX exam?

Please visit the Pearson Vue web site at <http://www.pearsonvue.com/nclex/>

How long will it take to complete the application process?

Once our office has received your completed application and all related documents, your application should be processed within 5-10 business days. If all required information is not received, your application and fees will remain active for one year.

How do I find out my NCLEX results?

Examination results, available only from your Board of Nursing, will be emailed to candidates within one week of taking the examination.

When can I re-test if I failed the NCLEX?

Exam applicants are eligible to re-test after 45 days.

What information do I have to provide on the application?

Name, demographics, background information, license type, fingerprints.

Can I send in my forms electronically?

Yes, email your forms and documents except your fingerprint card to IBN-info@dopl.idaho.gov

ENDORSEMENT

What information do I have to provide on the application?

You will have to answer questions in the following categories: Licensure type, Proof of education, Verification of original licensure, Employment Verification, Fingerprints.

How do I request verification of my original licensure for Nursys?

Visit www.nursys.com and follow their instructions for requesting verification.

How do I request license verification from California?

Fill out this form and send to the below contacts. <https://ibn.idaho.gov/wp-content/uploads/IBN/forms/License-Verification-Form-draft.pdf>

Registered Nurse (RN):

<https://www.rn.ca.gov/licensees/verifications.shtml>

OFFICE LOCATED AT:
11351 W CHINDEN BLVD
BOISE, ID 83714



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Attach a check or money order in the amount of \$100.00 made payable to "BRN" and mail to:
California Board of Registered Nursing
Attn: Renewals Unit
PO Box 944210
Sacramento, CA 94244-2100

Licensed Participle/Vocational Nurse (LPN/LVN):
https://bvnppt.ca.gov/consumers/license_verification.shtml

Attach a check or money order in the amount of \$100.00 made payable to "BVNPT" and mail to:
California Board of Vocational Nursing
and Psychiatric Technicians
2535 Capitol Oaks Drive
Suite 205
Sacramento, CA 95833-2945

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REINSTATEMENT

Will I have to retake the NCLEX before reinstating my license back to the active status?

No, you are not required to retake the NCLEX in order to regain an active status.

Will I have to be fingerprinted when I reinstate my license?

Yes, you will have to be fingerprinted.

Can I send in my forms electronically?

Yes, email your forms and documents except your fingerprint card to IBN-info@dopl.idaho.gov

TEMPORARY LICENSES:

What if I need to extend my temporary license?

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Contact the board by email or phone if you are looking to extend your temporary license.

How do I apply for a temporary license?

Log into the nurse portal and apply within your application for a Temporary or apply with a stand-alone temporary application.

*If you are applying for an Endorsement, reinstatement, or international Temporary - you need to submit a full application to be eligible for a temporary license.

ALL APPLICATIONS:

- Applications will remain open for 1 year from the date they are submitted.
- You can check your application status by logging into the Nurse Portal.

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